



university of york | athletic union

Code of Practice Guidelines

This document should assist you when create your club's Code of Practice. Please follow these guidelines and address the points below thoroughly.

1. Outline your club's activities, and say...

- What you do
- When you do it
- Where you do it

2. Do you need to affiliate with a National Governing Body or Representative Body?

- If so, who?

3. Participation

- All members must have prior AU Membership, and should disclose any information that could be relevant to their safe participation in your activity. Your committee should do its utmost to enable safe participation and as such novice members should be made aware of any dangers involved. The decision to take part then rests with the individual.

4. New members

- If necessary, new members must be briefed regarding issues of safety and to make them aware of these procedures within your club.

5. Pre-activity Precautions

- Who ensures equipment is safely maintained?
- Do you keep a log of your equipment checks?
- Equipment must be withdrawn from use if it is found to be faulty or unsuitable
- Does any of your equipment have a manufacturer's lifespan?
- You may want to say;
'The club provides the following safety equipment for its members:'
- Ensure members are aware that they are responsible for their own equipment

6. Activities

- Is it appropriate to assign activity leaders?
- What are their responsibilities?
- Is this duty carried out by a student member or an external coach?

7. First Aid, Injuries, and Accident Reporting

- Recognise that there is potential for injury in your club's activities
- What first aid provisions do you have in place?
- Do you have two qualified first aiders?
- Who is responsible for ensuring the first aid kit is fully stocked?

8. Emergency Procedures

- Do any of these apply to your activity?